



# Charging & Remissions Policy

**Person responsible: Headteacher**  
**Ratified by governing body: Spring 2020**  
**Date for review Spring 2022**

A handwritten signature in black ink, appearing to read 'Anne-Marie Renshaw', is positioned below the text.

**Reverend Anne-Marie Renshaw**  
**Chair of Governors**

## **Introduction**

All the education we provide during normal school hours is at no charge to pupils. We do not charge for any activity undertaken as part of the National Curriculum. Swimming is provided through our Partnership with New Hall and is offered free of charge.

When organising school trips or visits to enrich the curriculum and the educational experience of the children, the school invites parents and carers to contribute to the cost. All contributions are voluntary. If we do not receive sufficient voluntary contributions, we may cancel a trip. If a trip goes ahead, it may include children whose parents or carers have not paid any contribution. We do not treat these children differently from any others.

If a parent wishes their child to take part in a school trip or event, but is unwilling or unable to make a voluntary contribution, we do allow the child to participate fully in the trip or activity. Sometimes the school pays additional costs in order to support the visit. Parents and carers have a right to know how each trip is funded, and the school provides this information on request.

The following is a list of additional activities, organised by the school, which may require voluntary contributions from parents and carers. These activities are known as 'optional extras'. This list is not exhaustive:

- visits to museums;
- sporting activities which require transport expenses;
- outdoor adventure activities;
- visits to or by a theatre company;
- school residential visits ;
- musical events.

## **Residential visits**

If the school organises a residential visit in school time, or mainly in school time, which is to provide education directly related to the National Curriculum, we do not make any charge for the education. However, we do suggest a charge to cover the costs of board and lodging. If we cannot raise sufficient funding through these voluntary contributions, the visit may have to be cancelled, and that aspect of the curriculum would have to be covered in other ways.

## **Music tuition**

All children study music as part of the normal school curriculum. We do not charge for this.

There is a charge for individual or small-group music tuition, since this is an additional curriculum activity, and not part of the National Curriculum. These individual or small-group lessons are taught by peripatetic music teachers who are part of Music for Schools who have their own charging policy and Messing School simply collects money on their behalf.

## **After School Activities**

The school offers additional activities after school. Since some of the sports coaches are not members of the school staff, and run and organise the sessions, they sometimes make a charge for these sessions.

Breakfast club and after school childcare (Smil☺ Club)

There is a charge for pupils attending this provision as set out in the Smiloy club policy. Parents may use child care vouchers to pay for this.

**Monitoring and review**

This policy is monitored by the governing body, and will be reviewed every two years, or earlier if necessary.